

Volunteer Credentialing Guidelines

1. New Volunteers

New volunteers must complete the following:

- **Training:** Take the “Introduction to Disaster Relief” class and one specialized course (*excluding Spiritual Preparation/Evangelism*).
- **Requirements:** Complete paperwork, background check, and pay the credentialing fee.

2. Expired Credentials (Inactive for 3+ Years)

If your credentials have been expired for more than three months and you have not been active within the past three years, you must:

- Retake the “Introduction to Disaster Relief” class.
- Complete paperwork and a background check.
- Pay the credentialing fee.

3. Currently Credentialed Volunteers (Inactive for 3 Years)

If your credentials are valid or expired by no more than three months, but you have not responded or been active locally (activity must have been reported to the office), you must:

- Retake the “Introduction to Disaster Relief” class.
- Complete a background check.
- Pay the credentialing fee.

4. Currently Credentialed Volunteers (Active with recorded response activity within the Last 3 Years)

If your credentials are valid or expired by no more than three months and you have responded or been active locally (activity must have been reported to the office):

- You do NOT need to retake the “Introduction to Disaster Relief” class.
- You must submit a background check and pay the credentialing fee.

5. Periodic Training Updates

From time to time, all volunteers will be required to retake the Introduction to Disaster Relief class and/or specialized classes when major revisions occur. Notifications and timeframes will be provided to volunteers accordingly.

